

ASHRAE Hampton Roads Chapter

Board Meeting – March 31, 2011

Rob Ainsley- President

Paul Butler- President Elect

Rich Roberts- Vice President

Nancy J Mitchell-Veeck-Secretary

Treasurer – Scott Almond

Website – Scott Almond

Membership – Douglas Henderson

Student Activities – Gary Hayden

Research Promotion – Forrest Morgan

History – Joe Hahn

Refrigeration – Open

Chapter Technology Transfer- Steve Lowe

YEA Advisor- Carla Davila

Board of Governors- Gary Hayden, Dan Pettway, Nancy J Mitchell-Veeck

Absent from the meeting: Paul Butler, Joe Hahn, Forrest Morgan, Steve Lowe, Carla Davila and Al Veeck

The March 31, 2011 Board Meeting of the Hampton Roads Chapter of ASHRAE was called to order at 12:20 pm by President Rob Ainsley.

President- Rob Ainsley

- Meeting minutes read. Approved by Scott Almond, second by Steve Lowe
- CRC- Rob Ainsley- Delegate
- CRC-Paul Butler-Alternate
- Board meetings to be held last Thursday of the month at Black Dog Café
- Need to fill Secretary and Treasurer positions
- Possible E4Kids- YWCA, Ronald McDonald house

President Elect – Paul Butler- ABSENT

Vice President- Rich Roberts

- IRS990 complete in November

Treasurer – Scott Almond

- Distributed financial report and asked that everyone review
- Received check for basket ball
- Membership dues
- Bank balance \$17,633.66

- Scott to have budget May/June 2011 for 7/1/2011-2012 Chapter Year

Secretary- Nancy J Mitchell-Veeck

- Meeting minutes read by President Rob Ainsley

Committee Reports:

Membership –Douglas Henderson

- Will research ASHRAE business cards
- Summary of 4Kids
- Will help with 4Kids, but doesn't have the time to manage

Student Activities- Gary Hayden

- Professor Nathan Luetke- Student Chapter meeting 4/14/2011 @ 12:30PM

Research Promotion: Forest Morgan- ABSENT

History- Joe Hahn- ABSENT

Chapter Technology Transfer- Steve Lowe

- April 11<sup>th</sup> - Chiller Plant tour @ Sentara PA @ 6:30 PM
  - Meet @ safety trailer for 25-minute vendor presentation
  - Tour facility-hardhats, leather shoes and safety glasses
  - Meet at Buffalo Wild Wings afterwards
- April 21<sup>st</sup> - ASHRAE Webcast- Damuth Trane?
- May-Scholarship Golf Outing- Sleepy Hole 5/18/2010

Old business:

- Douglas to do write up for 4Kids
- Need financial report for ballgame

New business:

- President Elect Training will be held 4/8-4/9 with details to follow
- Douglas will put together a list of members as potential board members
- Douglas to ask TCC students for admin contact to invite to ODU
- Engineering unplugged, Tuesday 4/12/2011
- Gary Hayden checking on April Webcast at ODU

MOTION: Gary Hayden motioned we give up to \$500.00 to the ODU Student Chapter for student related events. Dan Pettway second

Discussion: ODU to provide ASHRAE Chapter with receipts for reimbursement

Voted unanimously

Next meeting: Thursday, April 28<sup>th</sup>

Motion to adjourn at 1:40 by Rob Ainsley, Dan Pettway second