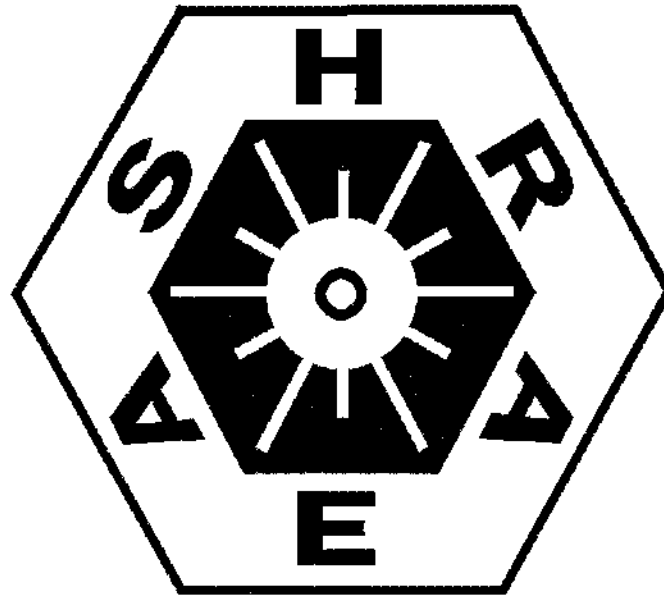


2002 – 2003 Year End Report

Hampton Roads Chapter



**Johnstown, Pennsylvania
September 18 – 20, 2003**

Delegate: Scott D. Almond

Alternate: Joseph E. Hahn

**Chapter Regional Conference 2003
Region III**

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SECTION I

ASHRAE Hampton Roads Chapter Leadership Roster Society Year: 2002 – 2003

OFFICERS:

President	Scott D. Almond
President-Elect	Nancy Mitchell-Veeck
Vice-President	R. Eric Jones
Secretary	Joseph E. Hahn
Treasurer	Greg Prose

COMMITTEE CHAIRS:

Membership Promotion.....	Anne Fogler
Student Activities	Harlan Krepcik
Student Advisor (TCC)	Kelly Krepcik
Student Advisor (ODU)	Dr. S. K. Chaturvedi
Historian	Jim Rudiger
Refrigeration	Reinhold Kittler
Resource Promotion	Al Veeck
TEGA	Ben Sablan

BOARD OF GOVERNORS:

Governor	Timothy A. Patterson
Governor	Kelly Mason
Governor	William H. Lakin, P.E.

SECTION II

CRC Summary Form

ASHRAE CRC CHAPTER SUMMARY REPORT

REGION	<u>III</u>		
CRC LOCATION	<u>JOHNSTOWN, PA</u>		
CHAPTER	<u>HAMPTON ROADS</u>		
CHAPTER NUMBER	<u>027</u>	CHAPTER WEBSITE	<u>HRCASHRAE.ORG</u>

	REPORTED 2002-2003	REPORTED 2001-2002	REPORTED 2000-2001
1. MEMBERSHIP PROMOTION			
NUMBER OF AREA-ASSIGNED MEMBERS (AAM)	<u>178</u>	<u>123</u>	<u>186</u>
NUMBER OF CHAPTER DUES PAYING MEMBERS (CDPM)	<u>128</u>	<u>128</u>	<u>123</u>
NUMBER OF NEW MEMBERS TO DATE (AAM)	<u>16</u>	<u>13</u>	<u>26</u>
NUMBER OF MEMBERS DELINQUENT TO DATE (AAM)	<u>30 (17%)</u>	<u>18 (14%)</u>	<u>33 (27%)</u>
2. STUDENT ACTIVITIES			
NUMBER OF NEW STUDENT MEMBERS	<u>32</u>	<u>32</u>	<u>5</u>
NUMBER OF ACTIVE STUDENT BRANCHES IN WHICH FACULTY ADVISOR IS CHAPTER MEMBER	<u>2</u>	<u>2</u>	<u>2</u>
	<u>YES</u>	<u>YES</u>	<u>YES</u>
3. TECHNICAL, ENERGY AND GOVERNMENT ACTIVITIES			
NUMBER OF CHAPTER TECHNOLOGY AWARDS	<u>0</u>	<u>1</u>	<u>1</u>
NUMBER OF PRESENTATIONS ON REFRIGERATION TECHNOLOGY	<u>0</u>	<u>0</u>	<u>0</u>
4. RESEARCH PROMOTION/FUNDRAISING			
CHAPTER GOAL	<u>\$8,985</u>	<u>\$7,651</u>	<u>\$5,440</u>
TOTAL DOLLARS CONTRIBUTED	<u>\$6,780</u>	<u>\$8,985</u>	<u>\$7,351</u>
5. CHAPTER HISTORY			
CHAPTER HISTORICAL DISPLAY AT CRC	<u>YES</u>	<u>YES</u>	<u>YES</u>
CHAPTER HISTORY MOVED TO WEB SITE	<u>YES</u>	<u>NO</u>	<u>NO</u>
6. CHAPTER PROGRAM ACTIVITIES			
NUMBER OF CHAPTER TECHNICAL SESSIONS, TECHNICAL SEMINARS, PROGRAMS OR TOURS	<u>9</u>	<u>7</u>	<u>8.5</u>
NUMBER OF SOCIAL EVENTS HELD SEPARATE FROM A TECHNICAL PROGRAM (I.E., GOLF TOURNAMENTS, CHRISTMAS PARTY, PICNICS, ETC.)	<u>2</u>	<u>3</u>	<u>2</u>
CHAPTER MONTHLY MEETING ATTENDANCE (AVERAGE)	<u>35</u>	<u>43</u>	<u>39.3</u>
7. FINANCES			
TOTAL FUNDS BALANCE	<u>\$51,164.53</u>	<u>\$47,870</u>	<u>\$41,185.67</u>
CHAPTER DUES	<u>30</u>	<u>30</u>	<u>30</u>
MEMBER COST OF MEALS	<u>20</u>	<u>20</u>	<u>20</u>
DATE OF LAST CHAPTER AUDIT	<u>8/2003</u>	<u>6/2002</u>	<u>N/A</u>

**FOR REGIONS HAVING SPRING CRCs USE THE LAST TWO COLUMN OF YEARS TO REPORT.
FOR REGIONS HAVING FALL CRCs USE ALL THREE COLUMN OF YEARS TO REPORT.**

SECTION III

OVERVIEW:

While not as impressive as years past, the Hampton Roads Chapter of ASHRAE completed a successful year finishing fourth in overall chapter PAOE point totals out of twelve chapters and, once again, receiving the Full Circle Award in Resource Promotion. The chapter also awarded \$2000.00 in annual scholarships to local students and continued to do an outstanding job with student activities.

The chapter also remains very active on the Regional and Society level with approximately 10 individuals participating in Society-level activities. Many of these members are also past board members of the Hampton Roads chapter and continue to offer guidance and support for our chapter activities.

With the vision of having 3-4 people in each committee, one of our intermediate goals carried on from last year's President, Bill Lakin, is having extra board members at-large who can help the committee chairs as they try to accomplish certain tasks while getting them accustomed to committee activities. However, with two committee chairs retiring, one moving, and one resigning, the board members planned for at-large positions were "drafted" into active duty. These people not only had to become familiar with committee activities, they now had to be in charge of the committees. Unfortunately, I believe this directly affected our inability to reach PAR in Membership Promotion and TEGA.

Following are details highlighting each committee:

MEMBERSHIP PROMOTION:

Last year, our long-time membership chairman, Ted Ambrose, stepped down. A replacement had already been lined up, but he moved out of the area unexpectedly last July. The chapter then recruited a new member, Anne Fogler, who had volunteered to be an at-large committee member into the chair position with Ty Hammes agreeing to be the co-chair. I think they did an excellent job considering their unfamiliarity with the PAOE system and may even have mistakenly underreported their point totals. The chapter had two Membership theme nights focusing on the benefits of membership and encouraging membership upgrades. Overall, there were 16 new members and Ty has agreed to chair the committee for the upcoming year as Anne has moved out of the area.

STUDENT ACTIVITIES:

Hampton Roads had another very successful year in student activities. Student Night was the theme of the September meeting and the chapter awarded four (4) \$500.00 scholarships. Our committee chair, Skip Krepcik, is a teacher at Tidewater Community College and did a great job of recruiting new student members. Between the TCC and Old Dominion University branches, thirty-two (32) new members were recruited and Hampton Roads topped the region PAOE list! Congratulations to Skip and committee member Jim Francis for their hard work.

TEGA:

Our new committee chair, Ben Sablan, was able to submit one design award application. Unfortunately, our efforts to solicit award applications at meetings and in the newsletter did not prove very fruitful. Other alternatives for PAOE points need to be explored such as sponsoring continuing education courses and hosting a video teleconference, as has been done in the past.

RESOURCE PROMOTION:

Our resource promotion chair, Al Veeck, had a very respectable year with respect to total dollars contributed. The chapter achieved Full Circle, had two Resource Promotion theme nights, and a golf tournament to help raise funds. Unfortunately, the chapter was \$400 shy of 80% of goal, which would've registered a decent amount of PAOE points. It would be nice to be able to view online the list of itemized contributions for the chapter to see at any time (especially in the last two months of the fiscal year) who has made their donation. Regardless, our RP results were good in direct comparison with other chapters our size. Al has agreed to stay on and chair the committee another year, which will insure another solid effort for the chapter next year.

HISTORY:

Our committee chair, Jim Rudiger, resigned half way through the year for personal reasons. Even so, the chapter was able to begin moving its history to its web site. This year, two member histories were added; Pete Striffler and ASHRAE Fellow Reinhold Kittler. More pictures and histories are projected for next year.

CHAPTER PROGRAMS:

Our first meeting fell on the anniversary of September 11, 2001, which made it difficult to get a speaker, as no one wanted to fly around the meeting date. Our programs chair, Eric Jones, not only found a speaker, he was able to use someone from the Distinguished Lecturer Program. As is a goal of the Hampton Roads chapter, the full chapter programs, speakers, and schedules were announced in the first chapter newsletter. A listing of the programs follows in [Appendix A](#).

FINANCES:

Financially, the chapter is healthy. The chapter receives operating income from chapter dues, meeting dues, and the annual golf tournament. The chapter contributed \$4000.00 to Resource Promotion this year from the proceeds of the fall RP golf tournament. The chapter also gave out \$2,000.00 in scholarships to local students. A complete breakdown of our financial report follows in Appendix C. Greg Prose will continue to be the chapter's treasurer.

CHAPTER CHALLENGES, INNOVATIONS, & SUGGESTIONS:

As with other chapters, Hampton Roads chapter has its share of problems. The board has and will continue to work on the following:

- Improve meeting attendance.

As an attempt to improve meeting attendance, the chapter is going to try a few lunch meetings next year as other chapters have done with success. Also being discussed is a "season pass" of meeting meal tickets for sale at the beginning of the year, which should encourage people to attend the meetings throughout the year.

- Improve committee level participation.

In the past, it seems the same people (the chapter officers) are always asking for additional committee members from the membership. Unfortunately, it hasn't worked very well. An alternative might be to task the committee chairs with recruiting their own committee members. The obvious might be the best option.

- Increase recent college graduate interest/involvement.

This opportunity can become reality with better communication between the membership promotion chair and the student activities chair. Pursuit of these individuals should start during their senior year while they are still student members by finding out where they will be working or intend to work after graduation. The membership promotion committee should also call local engineering consulting firms every other month to recruit recent graduates and keep communication lines open between the firms and the chapter. One gimmick used this year was a free meal for anyone bringing in a new member with a paid application. A few people took advantage of the offer.

APPENDIX A

2002 – 2003 Programs and Activities

<i>Date</i>	<i>Theme</i>	<i>Program</i>	<i>Speaker</i>	<i>Location</i>
9/11	Student Night	HVAC & R, the Government, & the Environment	Jim Cox Distinguished Lecturer	Lake Wright
10/9	Membership #1	Steam Systems Control	Dick Brown	Lake Wright
10/31	Resource Promotion Golf Tournament		Ocean View GC	
11/13	Resource Promotion #1	Industry Trends and Their Impact on HVAC Design	Ryan Geister	Lake Wright
12/17	Christmas Meeting & Social	Benefits of IFMA & ASHRAE Relationships	Peter Burke	Norfolk Women's Club
1/8	Membership #2	Variable Primary Pumping	Terry Moses	Lake Wright
2/12	Past Presidents' Night	ARI Certification	Joel G. Solis	Lake Wright
3/12	Resource Promotion #2	Engineering & Contracting Laws	Stephen Andrews	Lake Wright
4/9	"R" for Refrigeration	History of Ice Rinks	Reinhold Kittler	Canlan Ice Sports
4/9	Tech Session	Ice Rink Systems	Reinhold Kittler	Canlan Ice Sports
5/1	Annual Golf Tournament		Riverfront GC	

APPENDIX B

Chapter Newsletter

APPENDIX C

FINANCIAL REPORT

Resource Promotion Golf Tournament Net Income:	\$ 4,000.00
Annual Golf Tournament Net Income:	\$ 5,895.99
Scholarship Fund (Paine Webber Income Fund of America) Balance:	\$ 43,738.41
Chapter Operating Account (Checking) Balance:	\$ 7,426.12

OPERATING ACCOUNT BALANCE REPORT

EXPENSES:

Christmas Meeting and Social:	\$ 2,123.17
CRC:	\$ 185.00
Gifts and Awards:	\$ 367.34
Scholarships:	\$ 2,000.00
Resource Promotion Contribution	\$ 4,000.00
Web Site:	\$ 303.76
Postage:	\$ 829.41
ASHRAE Chapter Assessment:	\$ 420.00
Golf Expenses:	\$ 9,870.01
Monthly Meetings:	\$ 6,218.56
Miscellaneous:	\$ 153.94
TOTAL EXPENSES:	\$ 26,471.19

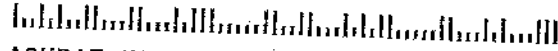
INCOME:

Golf Income (both tournaments):	\$ 19,766.00
Meeting/Dues Income:	\$ 7,735.00
TOTAL INCOME:	\$ 27,501.00

Operating Account Net Income: \$ 1,029.81



Account Statement



ASHRAE HAMPTON ROADS CHAPTER
GREG PROSE
1025 EXECUTIVE BLVD STE 107
CHESAPEAKE VA 23320-3650

Questions? Please call
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Account Summary	Account Type	Account Number	Statement Period	Taxpayer ID
	BUSINESS CHECKING	0000204127637	05/01/2003 - 05/31/2003	15-1442115

Description	Amount	Description	Amount
Beginning Balance	\$2,056.56	Average Balance	\$5,525.57
Deposits/Credits	\$8,105.00	Average Collected Balance	\$5,354.83
Checks	\$5,336.44	Number of Days in Statement Period	31
Withdrawals/Debits	\$0.00		
Ending Balance	\$4,825.12		

Deposits/Credits	Date	Amount	Serial #	DEPOSIT	Date	Amount	Serial #
	05/01	8,105.00					
Deposits/Credits: 1				Total Items Deposited: 20			

Checks	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid
	1304	40.00	05/05	*1317	5,112.29	05/05	1318	184.15	05/07
Checks: 3				*Break in check sequence					

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	05/01	10,161.56	4,982.56	05/05	5,009.27	5,009.27
	05/02	10,161.56	10,123.56	05/07	4,825.12	4,825.12

*With these
(2) deposits -
Balance is
\$ 7,426.12*



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NZFA126228-X16 - 0603 - VN - D

Your Financial Advisor
 BARRY POLLARA/CHARLES FELLING
 757-622-1321/800-522-5782

Investment Account

Account Number: VN 43033 GP

NZFA126228-X16
 - 0600025

Apr. 2003 - Jun. 2003

This month at a glance

Value on March 31	\$	39,277.03
Value on June 30	\$	43,738.41
Money fund and other sweep option balance in 06/30 value	\$	50.84

Earnings summary

Earnings are for the current calendar year. All prior year entries are summarized separately. This information should not be used for tax purposes. Refer to the disclosure on the back of the first page.

	Current period	Year-to-date
Dividends	\$ 489.98	\$ 973.83
Net security earnings	\$ 489.98	\$ 973.83

Asset summary

Refer to the disclosure on the back of the first page for information on assets excluded from this summary.

	% of portfolio	Value
Money funds/sweep options	.12	50.84
Mutual funds	99.88	43,687.57
Net invested assets	100.00	\$ 43,738.41
Value on June 30		\$ 43,738.41

Investment objectives

The following return objective and risk profile(s) describe overall goals for this account. For each account held, you must provide the return objective, one primary risk profile and, if applicable, a secondary risk profile. A full description of the alternatives is included on the back of the first page. If you have questions regarding these objectives, disagree with or wish to change them, please notify your Financial Advisor or Branch Manager at your branch office, in writing or by telephone.

Return objective: Capital appreciation

Risk profile: Primary: Moderate

Secondary: None Selected

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Bulletin Board

AS OF JUNE 9, WE HAVE A NEW
 BRAND NAME - UBS - AND A NEW BROKER/DEALER
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Investment Account

Account Number: VN 43033 GP
 Your Financial Advisor
 BARRY POLLARA/CHARLES FELLING
 757-622-1321/800-522-5782

NZFA12928-X19
 - 000002E

Statement Period: Apr. 2003 - Jun. 2003

asset portfolio

Prices, income and current values may be approximate. Refer to the disclosures on the back of the first page.

Asset/Share Value	Description	Contract premium	Price	Current value	Est. income
50.840	RMA MONEY MKT. PORTFOLIO		1.000	50.84	
	Opening balance \$ 50.84 Avg yield 0.67% Int period 05/23 - 06/23				
2,831.340	AMERICAN FUNDS INCOME FUND OF AMERICA CL A		15.430	43,687.57	2,052
	Total		\$	\$ 43,738.41	\$ 2,052

Activity

Refer to the disclosures on the back of the first page regarding the Price/Value presented for restricted securities.

Date	Activity	Description	Quantity	Price / Value / Comment	Amount
3/31	Balance forward			\$.00
6/17	DIVIDEND	AMERICAN FUNDS INCOME FUND OF AMERICA CL A			489.98
		AS OF 06/16/03			
6/17	REINVESTMENT	AMERICAN FUNDS INCOME FUND OF AMERICA CL A	31.469		-489.98
		DIVIDEND REINVESTED AT 15.57 NAV ON 06/16/03			
		AS OF 06/16/03			
6/30	Closing balance			\$.00