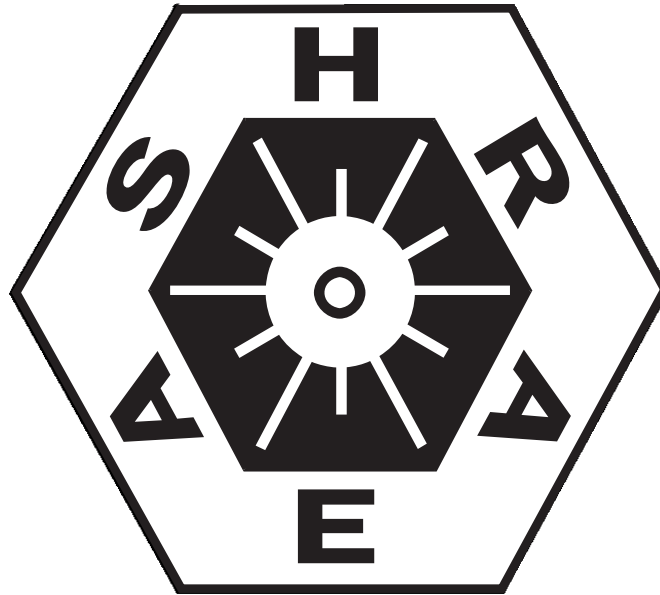


2004 – 2005 Year End Report

Hampton Roads Chapter



**Roanoke, VA
August 11 – 13, 2005**

Delegate: Joe Hahn

Alternate: Ben Sablan

Chapter Regional Conference 2005
Region III
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SECTION I

ASHRAE Hampton Roads Chapter Leadership Roster Society Year: 2004 – 2005

OFFICERS:

President	Eric Jones
President-Elect	Joseph Hahn
Vice-President	Ben Sablan
Secretary	Douglas Henderson
Treasurer	Greg Prose

COMMITTEE CHAIRS:

Membership Promotion.....	Ty Hammes
Student Activities	Harlan Krepcik
Student Advisor (TCC)	Kelly Krepcik
Student Advisor (ODU)	Dr. S. K. Chaturvedi
Historian	Open
Refrigeration	Reinhold Kittler
Resource Promotion	Open
Chapter Technology Transfer.....	Open

BOARD OF GOVERNORS:

Governor	Nancy Mitchell-Veeck
Governor	William H Lakin, P.E.
Governor	Scott Almond

SECTION II

CRC Summary Form

See attached CRC Summary Form.

ASHRAE CRC SUMMARY REPORT

2004-2005 ASHRAE CRC CHAPTER SUMMARY REPORT

REGION	REGION III		
CRC LOCATION	ROANOKE, VA	CHAPTER WEBSITE	WWW.HAMPTONROADS.ASHRAECHAPTERS.ORG
CHAPTER	HAMPTON ROADS		
CHAPTER NUMBER	027		

	YTD/REPORTED 2004-2005	REPORTED 2003-2004	REPORTED 2002-2003
1. MEMBERSHIP PROMOTION			
NUMBER OF AREA-ASSIGNED MEMBERS (AAM)	206	195	178
NUMBER OF CHAPTER DUES PAYING MEMBERS (CDPM)	206	195	128
NUMBER OF NEW MEMBERS TO DATE (AAM)	17	19	16
NUMBER OF MEMBERS DELINQUENT TO DATE (AAM)	12	19	30
2. STUDENT ACTIVITIES			
NUMBER OF NEW STUDENT MEMBERS	11	5	32
NUMBER OF ACTIVE STUDENT BRANCHES	2	2	2
3. TECHNICAL, ENERGY AND GOVERNMENT ACTIVITIES			
NUMBER OF CHAPTER TECHNOLOGY AWARDS	0	1	0
NUMBER OF PRESENTATIONS ON REFRIGERATION TECHNOLOGY	1	1	0
4. RESEARCH PROMOTION/FUNDRAISING			
CHAPTER GOAL	\$8,065	\$8,318	\$8,985
TOTAL DOLLARS CONTRIBUTED	\$1,255	\$7,145	\$6,780
5. CHAPTER HISTORY			
CHAPTER HISTORICAL DISPLAY AT CRC	YES	NO	YES
CHAPTER HISTORY MOVED TO WEB SITE	YES	YES	YES
6. CHAPTER PROGRAM ACTIVITIES			
NUMBER OF CHAPTER TECHNICAL SESSIONS, TECHNICAL SEMINARS, PROGRAMS OR TOURS	8	11	9
NUMBER OF SOCIAL EVENTS HELD SEPARATE FROM A TECHNICAL PROGRAM (I.E., GOLF TOURNAMENTS, CHRISTMAS PARTY, PICNICS, ETC.)	3	2	2
CHAPTER MONTHLY MEETING ATTENDANCE (AVERAGE)	35	40	35
7. FINANCES			
TOTAL FUNDS BALANCE	\$72,803.92	\$50,802.02	\$51,164.53
CHAPTER DUES	\$30	\$30	\$30
MEMBER COST OF MEALS	\$20	\$20	\$20
DATE OF LAST CHAPTER AUDIT	08/09/2005	06/30/2004	08/2003

FALL CRCs – ENTER DATA FOR THE YEAR JUST COMPLETED IN THE “YTD REPORTED” COLUMN AND ENTER DATA FOR YEAR-END RESULTS OF PREVIOUS YEARS IN THE LAST TWO COLUMNS.

SPRING CRCs – ENTER DATA FOR THE CURRENT YEAR IN THE “YTD REPORTED” COLUMN AND ENTER YTD RESULTS OF PREVIOUS YEARS IN THE LAST TWO COLUMNS.

SECTION III

OVERVIEW:

The Board and Committee Chairs did an exceptional job and worked very hard to make this year a success despite a lack of leadership from our absent president. The board members should be commended for all their efforts.

I am happy to report that the chapter continues to be financially sound.

The spring scholarship golf tournament was a great success. We will award scholarships in the amount of \$4,000.00 to qualified Student Members this fall.

We continued to hold lunch meetings and programs in lieu of dinner programs. This change has proven to be extremely successful and the meetings were well attended.

The success of the Hampton Roads Chapter was due to the support of Past Presidents, Committee Chairs and the Membership. The chapter remains very active on the Regional and Society level.

Chapter Operations exceeded PAR with 414 PAOE points.

Following are details highlighting each committee:

MEMBERSHIP PROMOTION:

We didn't reach PAR or minimum with 50 PAOE points.

STUDENT ACTIVITIES:

Student activities struggled again this year. We almost reached minimum with 125 PAOE points.

CHAPTER TECHNOLOGY TRANSFER:

Our committee chairperson changed jobs so we had no chairperson all year. Through the efforts of the rest of the board we did exceed minimum with 420 PAOE points.

We are happy to have Mr. Brian Vodzak in as the new Chapter Technology Transfer chairperson.

RESEARCH PROMOTION:

We had no chairperson all year. We collected \$1,255 for research promotion. We had 135 PAOE points.

We are happy to have Mr. Tim Patterson in as the new Research Promotion chairperson.

HISTORY:

We finally got a committee chair, Katherine Cox very late in the year so it was a tough uphill climb. Thanks to Kat's efforts we were able to meet the minimum of 100 PAOE points.

CHAPTER PROGRAMS:

Ben Sablan worked extremely hard to make this years Chapter Programs a success.

A listing of the programs follows in [Appendix A](#).

FINANCES:

Financially, the chapter is healthy. The chapter receives operating income from chapter dues, meeting dues, and the annual golf tournament. A complete breakdown of our financial report follows in [Appendix C](#). An audit was performed on 08/09/2005. The account balance is \$16,224.97. The Investment Account balance is \$56,578.95. Greg Prose will continue to be the chapter's treasurer.

CHAPTER CHALLENGES, INNOVATIONS, & SUGGESTIONS:

As with other chapters, Hampton Roads chapter has its share of problems. The board has and will continue to work on the following:

- Improve meeting attendance.
- Improve committee level participation.
- Increase recent college graduate interest/involvement.

APPENDIX A

2004 - 2005 Programs and Activities

<i>Date</i>	<i>Theme</i>	<i>Program</i>	<i>Speaker</i>	<i>Location</i>
9/8		Refrigerants & their Applications	Tom Watson	Lake Wright
10/13	Membership#1	Technical & Legal Aspects of Design Build	Michael Conner	Lake Wright
10/22	Fund Raiser Research Promotion	Golf Tournament	N/A	Honey Bee Golf Course
11/10	Resource Promotion#1	Selection of VAV & GRDs for Proper IAQ	Jim Aswegan	Lake Wright
12/8	Holiday Social	IFMA-ASHRAE Joint Social	Peter Burke Joe Hahn	Women's Club of Norfolk
1/12	Membership#2	Laminar Flow in Operating Rooms	Michael Woolsey	Lake Wright
2/16	Past Presidents Night	Air Filters & ASHRAE 52.2	Al Veeck	Lake Wright
3/9	Resource Promotion#2	Primary Secondary vs. Variable Primary Debate	James Edmunson	Lake Wright
4/13	“R” for Refrigeration	Indoor Pool Design Consideration	Reinhold Kittler	Lake Wright
5/19	Fund Raiser Scholarship	Golf Tournament	N/A	Cypress Creek County Club

APPENDIX B

Chapter Newsletter

See attached sample Newsletter.

APPENDIX C

FINANCIAL REPORT

Scholarship Fund (American Funds Income Fund of America) Balance:	\$ 56,578.95
Chapter Operating Account (Checking) Balance:	\$ 16,224.97

See attached Balance Sheet Detail dated August 9, 2005